

## EXHIBITOR PACKAGE PLAN

Exhibitors are offered a comprehensive Exhibitor Package Plan including drayage, daily stand cleaning and additional value-added services. This package plan represents a savings of \$4.00 per square foot to the exhibitors.

### THE PACKAGE PLAN INCLUDES:

- Standard/inline exhibits will be furnished with 8-foot high drape background and 3-foot high drape partitions. Due to the nature of perimeter and island booths, they will not be furnished with back or side drape.
- Unloading and reloading of all crated shipments from all trucks.
- Delivery of machinery and exhibit crates to exhibitors' space(s) from the marshalling area and pick-up of the same crates at the close of the show.
- Removal of all cleating, blocking and planking (where required) on in-bound and out-bound shipments of exhibit materials.
- Handling of in-bound and out-bound shipments of exhibit materials.
- Operating self-propelled equipment and providing planking where required.
- Spotting of exhibitor's machinery for the initial installation, only as the equipment is delivered to the exhibitor's space (provided an exhibitor's representative is present during the initial placement).
- Removal and storage of empty crates during show move-in and the return of the crates at the close of the show.
- General cleaning of exhibit space before each show day, including vacuuming or sweeping of carpet/floor, emptying wastebaskets.
- One pre-show and one post-show attendee mailing list including individual's names and mailing addresses.

Please note that exhibitors with treaded equipment that require additional floor covering under plywood plans to protect the Duke Energy Center exhibit hall floor will be charged an additional amount for labor and materials.

### THE PACKAGE PLAN DOES NOT INCLUDE:

- Labor for the erection of exhibit displays and/or machinery.
- Labor for uncrating and unpacking of exhibit crates and/or machinery.
- Spotting of machinery and equipment in exhibitors' space(s), other than initial installation.
- Cleating, blocking, strapping for outbound rail shipments.
- Special cleaning and or porter service, dusting, polishing and general appearance of exhibitors' equipment and displays.
- Furniture, floor coverings and installation of floor coverings.
- Drapery and rental exhibit displays.
- Loading, unloading or spotting during period of show days (March 13-15, 2012).

### SECURITY

Show Management will provide twenty-four (24) hour guard security in the exhibit areas for the duration of the installation, show days and dismantling periods in all exhibit areas and the marshaling yard